

FIRST SERGEANT

AFSC 8F000

*****CLOSEOUT DATE: 27 August 2010*****

AUTHORIZED GRADE: MSGT (E-7)

LOCATION: 142 Aeromedical Evacuation Squadron, New Castle County Airport,
New Castle, DE 19720-1615

DUTIES:

Principal advisor to the Commander on all issues related to the enlisted force; and exercises general supervision over assigned enlisted personnel. Reference: AFI 36-2113 for a description of the role and responsibilities.

MANDATORY QUALIFICATIONS

KNOWLEDGE:

Knowledge is mandatory of personnel management with emphasis on quality force indicators; personnel and administration; military training; Air Force organization; drill and ceremonies; customs and courtesies; sanitation and hygiene; military justice; and counseling techniques.

MLITARY EDUCATION:

Applicant must have completed the NCO Academy Course in-residence or correspondence prior to application. **Additionally, must complete the Senior NCO Academy in-residence or correspondence within 3 years from date of graduation from the USAF First Sergeant Academy. If a First Sergeant does not complete the Senior NCO Academy within 3 years from date of graduation from the USAF First Sergeant Academy, he or she must be immediately removed for the position.**

TRAINING:

Selectees must attend the USAF First Sergeant Academy (FSA) at the earliest possible opportunity, but not later than one year from the date of assignment. This requirement will not be waived. If the member does not attend the FSA within one year, the member must be removed from the First Sergeant position, and returned to his or her previous AFSC (**must sign written statement**).

GRADE:

Technical Sergeant may be selected if eligible for promotion to Master Sergeant, but **must be promoted** prior to assignment as a First Sergeant on the Unit Manning Document (UMD).

AFSC:

Qualification at the 7 skill level in any AFSC.

APTITUDE SCORES:

Administrative Score of 41 and General Score of 62 (**Applicants must verify scores prior to submitting application**).

PHYSICAL PROFILE:

Must have a minimum physical profile of PULHES 322221 (**to include current Dental Exam**).

OTHER:

- Must be highly motivated and capable of fulfilling the role of First Sergeant.
- **Score of 75 or higher on the Fitness Assessment (Additionally, if selected candidate must complete the ANG Fitness Assessment within 60 days of attendance at the First Sergeant Academy). Failure to maintain Air Force fitness standards after selection will result in immediate 12 months probation.**
- **PT sessions at the Academy will include the run (up to 3 miles during PT sessions), push ups, sit ups, and taping of the abdominal circumference.**
- Personnel must agree to serve a tenure of no less than three (3) years after completion of the FSA.
- Must be financially stable.
- Must have the ability to speak distinctly.
- **Full-Time personnel require approval of the TAG for local exception to the compatibility criteria prior to assignment.**

APPLICATION PROCEDURES:

- Resume
- Record Review Rip
- **Letter from their Unit Fitness Program Manager stating that the applicant received a score of 75 or higher on their Fitness Assessment.**
- **Letter from Medical Group stating the applicant has a profile of 1 and current Dental Exam.**
- Forward to: **166 FSS/FSO (ATTN: Major Howard)**
2600 Spruance Drive
Corporate Commons
New Castle, DE 19720-1615

***APPLICANT MUST MEET ALL REQUIREMENTS ON CLOSEOUT
DATE OF JOB ANNOUNCEMENT.***